[To be placed on official letterhead]

[Date]

**To:** Green Climate Fund Secretariat

**Subject:** Nomination of [Agency name] for direct access under GCF's Readiness Country Support Modality.

Dear Sir/Madam,

This is to confirm that **[Ministry/Agency Name]**, has been duly nominated to act on behalf of the Government of **[Country Name]** to access and implement the Readiness activities. This Readiness support is expected to be delivered through direct access under the GCF's Readiness Country Support Modality.

**[Ministry/Agency Name]** is fully authorized to receive financing directly from the GCF in the USD currency to support the implementation of readiness activities in **[Country Name]** and to enter into legal arrangements with the GCF in respect of these readiness activities on behalf of the Government of **[Country name]**.

Notwithstanding this letter, we acknowledge that **[Ministry/Agency Name]** will be subject to a Financial Management Capacity Assessment (FMCA), if it has not already undergone the FMCA or if it is not accredited by the GCF. The FMCA will assess whether the **[Ministry/Agency Name]** meets the relevant requirements, possesses the necessary capacity, and has in place adequate systems, for the effective management of grant funds which may be provided by GCF.

The undersigned is the duly authorized representative of **[name of NDA/focal point]**, the National Designated Authority/focal point of **[Country name]**.

Should you require any further information or documentation to complete this process, please do not hesitate to contact us at **[Contact Email]** and **[Phone Number]**.

Sincerely,

[Full name]

[Designation]

[Name of NDA/Focal Point]

[Country name]